

最終級位	SAME AND THE WASHINGTON AND THE WHOLE	Part A Introduction	
Prog	ram: Certificate		C. L. 2021 2022
a		Class': BBA I Year Year:2021 S	Session: 2021-2022
1	Course Code		· · · · · · · · · · · · · · · · · · ·
2	Course Title	M1-BBAA1T (Group-I)
	Course Type (Core	DDA	
3	Course/Elective/Generic Elective/Vocational/)	(Core Course)	
4	Pre-requisite (if any)	Not Required (Open for All)	
5	Course Learning outcomes (CLO)	1. Student will be able to assess the planning, coordinating, and monito behaviour. 2-Through various planning and decision-students can learn about how businesses of a competitive market. 3. Students will understand various forms structures and their importance. 4. Students can learn about various subusinesses to maintain and improve employ 5. Students will be able to understand how different leadership styles to stay competition.	making techniques, ensure to remain in s of organizational strategies used by yee efficiency.
6	Credit Value		ive.
7	Total Marks	(Credit) 6 Max, Marks: 25+75 Min. Passing I	
Concession		Max. Marks: 25+75 Min. Passing I B- Content of the Course	VIarks:33
Tota	I No of Lectures_Tutorials_Pro	ectical (in hours per week):3 Hours	大学 大学 一大学 一大学 一大学 一大学 一大学 一大学 一大学 一大学 一大
L-T	-P: 90	ictical (in nours per week).5 Hours	
	Topics		No. of Lectures
1	Management in Indian Culture Management, Functions and	e and Tradition, Definition and Meaning of Responsibilities of Management, Role of Sanagement. School & Thoughts of	18
2	Planning: Process, Types and	d Significance, Planning vs. Forecasting licies, MBO. Decision Making: Process & rt-ups'.	18
3	process of Organization. structures: types and relevance	, Line and Staff relationship.	18
4	and power- Responsibility, R Direction -Nature and Purpose		18
5 ·	Styles, Motivation: Types & Theory X &Y of Motivation. SWOT Analysis, Strategic Ar Future Management- Challeng	tance, Types of Leadership, Leadership significance, Maslow's Need Hierarchy, An overview of Strategic Management, nalysis, Alternative-Choice & Evaluation. es and Skills	18
reyw	ords/Tags:		\overline{a}

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Professional Management BBA Course.



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Program: Certific	cate		Class': BBA I Year	Year:2021	Session:2021-2022
1 0 0	Subject:	CO	MMUNICATION SK		
1 Course Co			M1-BB	AA2T (Group-	I)
2 Course Tit				BBA	
3 Course/Ele Elective/Vo	pe (Core ective/Generic ocational/)		(Co	ore Course)	0.01
4 Pre-requis		Not	Required (Open for Al	D .	
Course Les (CLO)	arning outcomes	1. If Stu- 2. Skill inte 3. Sand 4. Scon	magination, Ethical The dents can learn how to of Students can learn and Is. They will learn learn students can learn nor organizational culture. Students can be equippen munication through the signal papers and oth	eory and Skill do this ethical d practice gr now to resp nverbal comm d with knowl the basic pr	ly and effectively. oup communication ond in discussions, nunication, listening edge of professional inciples of writing
6 Credit Val	ne	pro	(C	Credit) 6	
7 Total Mar	ks	Max	x. Marks: 25+75	Min. Passir	g Marks:33
is a production of	use Part	B- (ontent of the Cour	se z ar a com	
Total No. of Lect	ures-Tutorials-Pra-	ctica	l (in hours per week):3	Hours	
L-T-P: 90					137 27 .
Unit Topics			T T T T T T T T T T T T T T T T T T T	1.5	No. of Lectures
1 Communic Communic Effectivence	cation, Essentials of cation, Role of ess.	f Eff Co		, Barriers to Organizational	18
Public Sports Group D Communic	eech - Composition Discussion: Do's a Cation in Committees	and , Sen	inciples, Speech Deliv Don'ts of Group ninars and Conference.	Discussion,	18
Listening,	l Communication: Difference between l	Liste	ning and Hearing.	Importance,	18.
4 Correspond	Business Correspondence, Essentials of Effective Business Correspondence, Structure of Business Letter, Types of Business Letter: Enquiry, Reply, Orders, Complaints and Circular Letter.		18		
Preparation	of Notices, Agenda of Curriculum Vitae	is, N	Minutes, Job Applica	tion Letters,	18
Keywords/Tags:	or Albertain at the second			- (1)	
Managar and the second	Part Part	C-L	carning Resources	S PARKET IN	

Ace of Soft Skills Attitude Communication and Etiquette for Success by Gopalaswamy Ramesh, Pearson India

Rao N.and Das R. P., Communication Skills, Himalaya Publishing House, Mumbai.

Mehta D. & Mehta N. K., A Handbook of Communication Skills Practices, Radha Pub

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Progr	ram: Certificate	Class': BBA I Year	Year:2021	Session:2021-2022
	Suhi	ect: MICRO ECONOMIC	S	
1	Course Code	M1-BBA	B1T (Group-	II)
2	Course Title		BBA	
3	Course Type (Core Course/Elective/Generic Elective/Vocational/)		re Course)	w
4	Pre-requisite (if any)	Not Required (Open for All	1)	
5	Course Learning outcomes (CLO)	Students will unders principles of micro econom Students will be able to supply rules and elasticity implement it. Utility, apathy analysis be able to understand.	ics. understand th y. They will and market s	e basics of demand also learn how t urplus, students wi
		 4. Students will be able to classify costs and incomes. 5. Students will be able to different market systems. 6. Students will be able to ucalculated. 	to understand	the comparison of
6	Credit Value		Credit) 6	
7	Total Marks		Min. Passing	Marks:33
Tota L-T	Part al No. of Lectures-Tutorials-Pr C-P: 90			
Uni	t Topics	G. W C	10	No. of Lectures
1	Introduction to economics, D of Economics, Significance Functions of Managerial Eco	e and Evolution of Micro nomics.	e Economics	, 10
2	Equilibrium, Elasticity of De	Concept of Law of Demand, Law of Supply, Concept of Market Equilibrium, Elasticity of Demand, Demand Determinants.		15
3	Utility Analysis, Marginal Concept of Utility, Indifference Curve Analysis: Assumptions, Properties of Indifference curve, Theory of Consumer Surplus.		f 20	
4	Interest, Theories of Profit.	Interest, Theories of Front.		20
	National Income: Estimates and Analysis (GNP, NNP, GDP, HDI), Methods of Measurement of National Income, Types of Market Structure, Perfect v/s Imperfect Market, Trade Cycles.			t 25
5				
Key	words/Tags:		T CANCELL CO.	
Key	/words/Tags: Pa	rt C-Learning Resource s, Reference Books, Other r	eskindergen	

Maddala& Miller, Microeconomics Theory and Applications, 13th Reprint 2017 Sinha V. C., Principles of Economics, Sahitya Bhawan Publication, Agra

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rogr	am: Certificate	Part A Introduction Class': BBA I Year	Year:2021	Session:2021-2022
True-	Subje	et: BUSINESS STATISTI	CS	
1	Course Code		AB2T (Group-	II)
2	Course Title	IIII DDI	BBA	
3	Course Type (Core Course/Elective/Generic Elective/Vocational/)	(Co	ore Course)) N
4	Pre-requisite (if any)	Not Required (Open for Al	1)	
	(CLO)	 Statistical Research Tools will increase student's ability understand how to perform social researches. Students will be equipped with knowledge about analys professional reports and will be able to make decisions ba on the reports analyzed. Students will learn about Quantization, analysis performance relationship. 		
6	Credit Value	(1	Credit) 6	37 1-22
7	Total Monles	Max. Marks: 25+75	Min. Passing	Marks.33
THE	Part	B- Content of the Cour	3 Hours	The state of the s
.To	tal No. of Lectures-Tutorials-Pra	actical (in hours per week)	Jilours	er en
	T-P: 90			No. of Lectures
Ur	it Topics Meaning and Definition of S Statistics, Scope of Statistics,			
	Collection of Data, Presen	tation of Data, Frequency		
-	Measures of Central Tende	encies: Mean, Median, Mod		
-	Measure of Variation: Sta	1010		California de la companya del companya del companya de la companya
	A lucia Vari	Skewness, Time Series Analysis. Correlation Analysis, Karl Pearson's Coefficient of Correlation, Spearman's Rank Correlation, Regression, Lines of Regression, Index Number.		

Suggested Readings:

Fundamentals of Statistics, S.C. Gupta, Himalaya Publishing House Basic Business Statistics: Concepts and Applications, Berenson and Levine, Pearson Education.

Text Books, Reference Books, Other resources

- Business Statistics, N. D.Vohra, TATA McGraw Hill.
 D.N. Elhance: Fundamental of Statistics, Kitab Mahal, Allahabad
 Gupta, S.P.: Business Statistics, Sultan Chand and Sons, New Delhi.
 Statistical Analysis, Dr P.C Tulsian, S.Chand Publications, Delhi
 Business Statistics, Dr S.M Shukla and Sahai, Sahitya Bhawan Publications, Agra (Hindi and English, both Medium)

Business Statistics, R.S. Bhardwaj, Excel Books

Suggested web links:

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ogi	am: Certificate	Class': BBA I Year Year:	2021 S	ession:2021-2022
	Subje	et: BUSINESS STATISTICS		
1	Course Code	M1-BBAB2T (C	Group-II)	
2	Course Title	BBA		
3	Course Type (Core Course/Elective/Generic Elective/Vocational/)	(Core Cou	rse)	
4	Pre-requisite (if any)	Not Required (Open for All)	• second mention who is	. James ability to
5	Course Learning outcomes (CLO)	1. Statistical Research Tools will understand how to perform social 2. Students will be equipped with professional reports and will be also on the reports analyzed. 3. Students will learn about performance relationship.	researche knowled ole to ma Quantiza	es. ge about analysing ke decisions based
6	Credit Value	(Credit)	6	14122
7	Total Marks	Max. Marks: 25+75 Min.	Passing I	Marks:33
r ka	Par Par	B- Content of the Course	rs rs	CONTRACTOR DESIGNATION OF THE PERSON OF THE
To	tal No. of Lectures-Tutorials-Pr T-P: 90	actical (in hours per week):3 Hou		
	it Tonics			No. of Lectures
1	Meaning and Definition of S	tatistics, Statistical Investigations, Limitations of Statistics.		
1	Collection of Data, Prese	Collection of Data, Presentation of Data, Frequency Distribution,		
:	Measures of Central Tend	Measures of Central Tendencies: Mean, Median, Mode, Geometric		
-	4 Measure of Variation: St	Measure of Variation: Standard Deviation, Mean Deviation and		
	Skewness, Time Series Analysis. Correlation Analysis, Karl Pearson's Coefficient of Correlation Spearman's Rank Correlation, Regression, Lines of Regression, Index Number.			20

Text Books, Reference Books, Other resources

Suggested Readings:

- Fundamentals of Statistics, S.C. Gupta, Himalaya Publishing House
- Basic Business Statistics: Concepts and Applications, Berenson and Levine, Pearson
- Business Statistics, N. D. Vohra, TATA McGraw Hill.
- D.N. Elhance: Fundamental of Statistics, Kitab Mahal, Allahabad
- Gupta, S.P.: Business Statistics, Sultan Chand and Sons, New Delhi.
- Statistical Analysis, Dr P.C Tulsian, S.Chand Publications, Delhi
- Business Statistics, Dr S.M Shukla and Sahai, Sahitya Bhawan Publications, Agra (Hindi and English, both Medium)

Business Statistics, R.S. Bhardwaj, Excel Books

Suggested web links:

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rogr	am: Certificate		Less of the process rate.	a high should be sured as
	et or annualisation	Class': BBA'I Year	Year:2021	Session:2021-2022
1	Course Code Subject: FIN	ANCIAL ACCOUNTI		
2	Course Title	M1-BE	BACIT (Group	-III)
3	Course Type (Core		BBA	
100.0	Course/Elective/Generic Elective/Vocational/)	(Core Course)	a ⁰
5	Pre-requisite (if any)	Not Required (Open fo	r All)	
	Course Learning outcomes (CLO)	1. Students will be a bookkeeping and accounting and the software. 3. Students will be abla business unit. 4. They will be in a pouse bank reconcil departmental accounts. 5. Students will und accounting and Hire-paccounting remedies in used.	anting. able to know e to do the acceptation to under liation, branch derstand the burchase accord	w about accounting counting work of the stand and technically ch accounts and concept of Royalty
6	Credit Value	uscu.	(0 10)	
7	Total Marks	Max. Marks: 25+7:	(Credit) 6	ssing Marks:33
Total L-T- Unit	No. of Lectures-Tutorials-Practice P: 90 Topics	il (in hours per week):3	rse Hours	
	Accounting and its place in I	business and relationsh	in with ath-	No. of Lectures
1	Advantages, Concepts and Conv Accounting, Cost Accounting and	System, Book Keepi ventions, Difference bety	ing- Meaning ween Financia	10
2	balance and Depreciation, Computerized Accounting software (Cloud books, Wave and Tally)		d 20	
3		Preparation of Final Account: Trading Account, Profit & Loss Account,		
4	Accounts.	t, Branch Accounts ar		nt 20
	Royalty Accounts, Hire Purchas	se Accounts- Accounting	g record in the	ne 20
5	The state of the s			
Keyv	vords/Tags:			
Keyv	vords/Tags:	C-Learning Resource Reference Books, Other	PC	

Mukherjee Hanif, Financial Accounting, Tata McGraw Hills, New Delhi

Shukla & Grewal, Financial Accounting, S Chand Publishing, 2019, New Delhi

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rogra	m: Certificate	Class': BBA I Year	Year:2021	Session:2021-2022
		VIII.00 1 = = 1 = 1		
	Subject:	BUSINESS MATHEMATI	CO (Group	III)
	Course Code M1-BBAC2T (Group-III Course Title BBA			
2 (Course Title		DDA	
- 10	Course Type (Core Course/Elective/Generic Elective/Vocational/)		e Course)	<u> </u>
4	Pre-requisite (if any)	Not Required (Open for All)	
	Course Learning outcomes (CLO)	Students will learn to prepare and calculate Invoice, Ratio Simultaneous equation in two or three variables, Matrices Logarithm, formulate word problems in order to solve the problems using various methods, Commission, Discount, and Brokerage, Profit and Loss, and then interpret and clear convey the results in real-world scenarios.		
6	Credit Value	(0	Credit) 6	
7	Total Marks	Max. Marks: 25+75 B- Content of the Cour	Min. Pass	ing Marks:33
L-T-1	No. of Lectures-Tutorials-Pra P: 90 Topics	actical (in hours per week):3	Hours	No. of Lectures
1	Ratio — Gaining and Sa Averages — Simple and Wei	ghted Averages.		
2	Simultaneous Equations — Calculations, Preparation of I	 Meaning, Characteristics, nvoice. 		
3	Determinants and Matrices, Matrix- Definition. Types, Basic Operations on Matrices, Transpose of Matrix. Determinants- Minors and Co factor. Adjoint and Inverse of Matrix.			
	Practical approach and application of Vedic Maths. Logarithms and Antilogarithms — Principles and Calculations. Simple and 20			
4	Compound Interest.			
4 	Compound Interest.	erage and Profit and Loss	112	17
5	Compound Interest. Commission, Discount, Brok	erage and Profit and Loss	112	17

Suggested Readings:

- Spooner H.A. and D.A.L Wilson, The essence of Mathematics for Business, Prentice Hall of India Private Limited, New Delhi latest edition
- S.M. Shukla: Business Mathematics, Sahitya Bhawan, Agra latest edition (Hindi and English Medium)
- V. Sundaresan and S.B. Jeysoelan: An Introduction to Business Mathematics, S.Chand&Co.Pvt. Ltd,New Delhi Latest edition
- M. Raghavanchari: Mathematics for Management, An Introduction Tata McGraw Hill Publishing company Ltd. New Delhi latest edition

Dr. J P Mishra, Business Mathematics, Sahitya Bhawan, Agra (Hindi Medium).

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rogran	m: Certificate	Class': BBA I Year	Year:2021	Session:2021-2022
	Subjects	BUSINESS MATHEMAT	ICS	
1 (Course Code	MI-BBA	C2T (Group-	III)
T. (1)	Course Title	WIT-DB/	BBA	
3 (Course Type (Core Course/Elective/Generic Elective/Vocational/)		re Course)	
	Pre-requisite (if any)	Not Required (Open for All)	1 . Iion Potio
	Course Learning outcomes (CLO)	Students will learn to prep Simultaneous equation in Logarithm, formulate word problems using various med Brokerage, Profit and Los convey the results in real-w	two or three d problems in thods, Community, s, and then world scenario	n order to solve the hission, Discount, and interpret and clearly
6	Credit Value	(0	reditio	ng Marks:33
7	Total Marks	Max. Marks: 25+75	co Min. Passi	ing wants.99
SHA	Part	B- Content of the Cour	R Hours	
Total	No. of Lectures-Tutorials-Pra	aeticai (in nours per week)		
L-T-	Tonics	· · · · · · · · · · · · · · · · · · ·		No. of Lectures
1	Ratio — Gaining and Sa Averages — Simple and Wei	crificing Ratio, Proportion,	Percentage	15
2	Simultaneous Equations — Calculations, Preparation of I	 Meaning, Characteristics, 	Types an	d 18
3	Determinants and Matrices, Non Matrices, Transpose of M	Matrix- Definition. Types, Bas atrix. Determinants- Minors a	and Co facto	r. 20
	Practical approach and appl Antilogarithms — Princi Compound Interest.	ication of Vedic Maths. Lo	garithms an Simple an	d 20
4				17
_ ^	Commission Discount Brok	erage and Profit and Loss		17
5	Commission, Discount, Brok	erage and Profit and Loss		17

Suggested Readings:

 Spooner H.A. and D.A.L Wilson, The essence of Mathematics for Business, Prentice Hall of India Private Limited, New Delhi latest edition

 S.M. Shukla: Business Mathematics, Sahitya Bhawan, Agra latest edition (Hindi and English Medium)

 V. Sundaresan and S.B. Jeysoelan: An Introduction to Business Mathematics, S.Chand&Co.Pvt. Ltd, New Delhi Latest edition

 M. Raghavanchari: Mathematics for Management, An Introduction Tata McGraw Hill Publishing company Ltd. New Delhi latest edition

Dr. JP Mishra, Business Mathematics, Sahitya Bhawan, Agra (Hindi Medium).

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Prog	gram: Certificate			以此的ERERENES MARKETEN	
	1		Year:2021	Session:2021-2022	
-	Subjec	: COMMUNICATION SKI	LLS		
1 2	Course Code	M1-BBA	A2T (Group-	I)	
	Course Title		BBA	1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	
3	Course Type (Core Course/Elective/Generic Elective/Vocational/)	(Cor	e Course)		
4	Pre-requisite (if any)	Not Required (Open for All)	(0)	
	Course Learning outcomes (CLO)	Imagination, Ethical Theo Students can learn how to do Students can learn and skills. They will learn he	ory and Skill this ethical practice gr	ly and effectively.	
5		interviews, conferences. 3. Students can learn nonverbal communication, listening and organizational culture. 4. Students can be equipped with knowledge of profession communication through the basic principles of writing			
	Harrison Company	professional papers and othe	r documents.	inciples of when	
6	Credit Value		redit) 6	- Marlen 22	
7	Total Marks		Min. Passin		
Γotal	No. of Lectures-Tutorials-Pra P: 90	B- Content of the Cours ctical (in hours per week):3	Hours		
	Topics			No. of Lectures	
1	Historical background of Co Communication, Essentials of Communication, Role of	f Effective Communication, Communication in Or	Barriers to ganizational	18	
2 ·	Public Speech - Composition Principles, Speech Delivering Skills, Group Discussion: Do's and Don'ts of Group Discussion, Communication in Committees, Seminars and Conference.			18	
3	Non-Verbal Communication Listening Difference between	Meaning, types and . Listening and Hearing.	Importance,	10	
4	Business Correspondence, Essentials of Effective Business Correspondence, Structure of Business Letter, Types of Business Letter:			18	
5	Drafting of Notices, Agenda Preparation of Curriculum Vita	is, Minutes, Job Application	on Letters,	18	
eywo	ords/Tags:		5a as 200 L 5 (A.)		
Spirit S		C-Learning Resources		TAMBLE MORE PROPERTY	
aa aa	ted Readings:	Reference Books, Other reso	Jurces		
UUL	ieu iveaumes.				

Suggested Readings:

Ace of Soft Skills Attitude Communication and Etiquette for Success by Gopalaswamy Ramesh, Pearson India

Rao N.and Das R. P., Communication Skills, Himalaya Publishing House, Mumbai. Mehta D. & Mehta N. K., A Handbook of Communication Skills Practices, Radha Pub

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GE TH-1 GENERIC ELECTIVE SUBJECT THEORY PAPER-I

	Part A: Introduction				
Pro	Program: Certificate Course Class : B.Com. Year : 1st Session : 2021-22				
	Subject : Rural Banking				
1.	Course Code	A1-RBANIG			
2.	Course Title	Money & Banking			
3.	Course Type	Elective			
4.	Pre-requisite (If any)	No Pre-requisite			
5.	Course Learning	After successful completio	n of this cours	e, students will:	
	Outcomes (CLO)	CLO3.understand about v with their basic fun CLO4. understand about the	concepts of Met and moneta arious banking ctions and the e Central banks and function arking Sector I	Money, its functions, ry policy operations. g institutions along ir credit creation role. k of our country and as of Reserve Bank of Reforms and gauge at	
6.	Credit Value	4 (Theory)	ı		
7.	Total Marks	Max. Marks: 25+75 = 100	Min. Pas	ssing Marks : 33	

PART B-CONTENT OF THE COURSE

Total No. of Lectures - Tutorials-Practical (in hours per week): 2 Hours per Week L/T/P:

Units	Topics	No. of
	·	Lecturers
I	Money: Meaning, Functions and Classification:	
	Concept, Definition, functions and importance of money. Classification of money, Role of money in capitalist, socialist and mixed economies. Essential quality of good money, Money Aggregates, Paper money – meaning . forms, principles & methods of note issue in India. Gresham's Law, Demonetization.	12
·	Keywords – Money, Role of money, Paper money, Demonetization, Money Aggregates.	
11	Value of money and Economic Fluctuations:	
	Theories of value of money - Quantity theory of money, Fisher's and Cambridge equations and income theory. Economic fluctuations - Inflation and Deflation of money. Stagflation. Keywords - Value of money, Economics Fluctuations,	. 12
***	Inflation, Deflation, Stagflation	

TIII	Money Market & Monetary Policy:	
	Functions and importance of money market. Indian money market, Monetary policy and its objectives, indicators and instruments of monetary policy. Monetary policy in an open economy. Current monetary policy of India.	12
	Keywords – Money market, Credit control, Monetary policy, current monetary policy of India.	v
IV	Banking Institutions:	
	Concept, Definition, functions and importance of Bank, Types of Banks – Commercial Bank, Development Bank, Co-operative Banks, Regional Rural Banks (RRB), Micro – Finance institutions, Private Banks, Indigenous Banks, Credit Creation, Role of banking in an economy.	12
	Keywords – Banking institutions in India, Types of Banks, Credit creation, Role of Bank in an economy.	
V	Central Bank and Policy Reforms in Banking:	12
	Objectives of Central Bank and its role in the economy, Reserve Bank of India (RBI)- organization, structure and its functions; Credit creation and control by RBI, Nationalization of Banks and its objectives, Banking sector reforms, Recent Trends in Banking system in India.	
	Keywords - Central Bank, RBI, Nationalization of banks, Banking Reforms, Bank Recent Trends.	

Part C: Learning Resources Text Books, Reference Books, Other Resources

Suggested Readings:

- Brandl Michael W- Money, Banking, Financial markets & institutions Cengage New Delhi 2019 2nd edition
- 2. Wright Robert E Money and Banking, Saylor Foundation New York 2012
- 3. Samys Guru Banking Theory, Vijay Nicole Publication, Chennai 2015
- 4. Trivedi I.V., Dashora Rakesh, Nagar Ashok & Jain Sanjay Money and Financial System, Ramesh Books Depo, Jaipur New Delhi 2006 2nd edition
- 5. Mishra J.P. Money and Banking, Sahitya Bhawan, Agra, 2020
- 6. Agarwal B.P. Banking law & Practice, Sahitya Bhawan, Agra, 2004
- 7. Sinha V.C. & Sinha Pushpa Money & Banking, SBPD Agra, 2020
- 8. Money & Banking, M.P. Granth Academy, Bhopal
- 9. Singhai G.C. Money and Banking, Sahitya Bhawan, Agra 2017
- 10. त्रिवेदी आई. वी., दशोरा राकेश, नागर अशोक, जैन संजय मुद्रा एवं वित्तीय प्रणाली, रमेश बुक डिपो जयपुर, नई दिल्ली तृतीय संस्करण 2006
- 11. मिश्रा जे.पी. मुद्रा एवं वैकिंग साहित्य भवन पब्लिकेशन आगरा 2020
- 12. सिंघई जी.सी. एवं सिंह एस.के. मुद्रा एवं वैकिंग साहित्य भवन पब्लिकेशन आगरा 2020