Annual Quality Assurance Report (AQAR) 2017-2018

G.S. College of Commerce and Economics

(Autonomous College)

Jabalpur (M.P.)

(NAAC Track ID. EC(SC)/32/RAR/MPCOGN1056**)**

(Under section 3 of UGC Act 1956)

Address: South Civil Lines, Jabalpur, Madhya Pradesh 482001, India
Phone:91-761-4046086,2678646
Fax :91-761-4046086

Website: www.gscollege.org
E-Mail: principal@gscollege.org

Part – A

1. Details of the Institution

1.1 Name of the Institution

> G.S. College of Commerce & Economics (Autonomous) Jabalpur

1.2 Address Line 1

> 89

Address Line 2

> South Civil Lines

City/Town

> Jabalpur

State

> Madhya Pradesh

Pin Code

> 482001

Institution e-mail address

> principal@gscollege.org

Contact Nos.

> 0761-2678646

Name of the Head of the Institution:

> Dr. Sunil Kumar Pahwa

Tel. No. with STD Code:

> 0761- 4046086

Mobile:

> + 91 9425410800

Name of the IQAC Co-ordinator:

> Dr. Shakti Prathaban

Mobile:

+919424313188

IQAC e-mail address:

iqac.gscjbp@gmail.com

1.3 NAAC Track ID *(For ex. MHCOGN 18879)*

MPCOGN 10565

1.4 **NAAC Executive Committee No. & Date:**
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC(SC)/32/RAR/MPCOGN1056

1.5 Website address:

www.gscollege.org

Web-link of the AQAR:

www.gscollege.org/iqac

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 **Accreditation Details**

S. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	NA	2004	2009 (8/1/2009)*
2	2nd Cycle	B	2.38	2012	2017 (9/3/2017)
3	3rd Cycle	B	2.09	2018	26/09/2023
4	4th Cycle				

1.7 **Date of Establishment of IQAC:**   DD/MM/YYYY

01/01/2004

1.8 AQAR for the year *(for example 2010-11)*

2017-2018

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i.   AQAR _____2013-14 _____ (13/11/2014)
   ii. AQAR_____ 2014-15_____ (15/10/2015)
   iii. AQAR_____ 2015-16_____ (18/12/2016)
   iv. AQAR_____ 2016-17_____ (21/10/2017)

1.10 **Institutional Status**

University   State ☐   Central ☐   Deemed ☐   Private ☐

Affiliated College   Yes ✓   No ☐

Constituent College   Yes ✓   No ☐

Autonomous college of UGC   Yes ✓   No ☐

Regulatory Agency approved Institution   Yes ✓   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ✓   Men ☐   Women ☐

                         Urban ✓   Rural ☐   Tribal ☐

Financial Status   Grant-in-aid ✓   UGC 2(f) ✓   UGC 12B ✓

Grant-in-aid + Self Financing ✓   Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ✓   Science ✓   Commerce ✓   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ✓   Engineering ☐   Health Science ☐   Management ✓

Others (Specify)

1.12 **Name of the Affiliating University** (*for the Colleges*)   Rani Durgavati Vishwavidyalaya, Jabalpur (M.P.)

1.13 **Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc**

Autonomy by State/Central Govt. / University   University

University with Potential for Excellence   -   UGC-CPE   -

DST Star Scheme   -   UGC-CE

UGC-Special Assistance Programme	-	DST-FIST	-
UGC-Innovative PG programmes	-	any other (*Specify*)	-
UGC-COP Programmes	-		

2. IQAC Composition and Activities

2.1 No. of Teachers — 09

2.2 No. of Administrative/Technical staff — 01

2.3 No. of students — 01

2.4 No. of Management representatives — 01

2.5 No. of Alumni — 01

2. 6 No. of any other stakeholder and Community representatives — 01

2.7 No. of Employers/ Industrialists — 01

2.8 No. of other External Experts — 01

2.9 Total No. of members — 17

2.10 No. of IQAC meetings held — 01

2.11 No. of meetings with various stakeholders: No. 5 Faculty 2

Non-Teaching Staff Students 1 Alumni 1 Others 1

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ✓

If yes, mention the amount ☐

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No. 6 International ☐ National ☐ State ☐ Institution Level 6

(ii) Themes	1. Symposium on GST 2. Lecture on personality and soft skills. 3. Workshop on women safety. 4. Crash course on GST. 5. Workshop on Start up. 6. Workshop on computer network and linux.

2.14 Significant Activities and contributions made by IQAC

- Innovations were designed for herbal garden, rain water harvesting, vermin compost pit.
- IQAC cell in collaboration with the Autonomous cell ensured that the examinations are conducted in time and the results are also declared within a time frame for benefit of the students.
- A centralised system of documentation and file sharing was developed for smooth working of IQAC which facilitated in collection of data from different departments.
- Increase in bandwidth of internet for fast retrieval of data.
- IQAC cell strived for maintaining cordial relations with all external as well as internal stakeholders for establishing a proper interface.
- MoUs were signed with different corporates to establish a good relationship and provide opportunities for our students.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality Enhancement and the outcome achieved by the end of the year *

Part A:-

Plan of Action	Achievements
1. To prepare an academic calendar at the beginning of the academic year and execute it.	1. The academic calendar was prepared by IQAC at the beginning of the academic year showing departmental activities, sports activities, NSS, students' welfare and examination. Academic calendar is strictly followed in the best possible manner.
2. Infrastructure Planning	2. Repair and maintenance of classrooms, office building and playground.

3. Organisation of educational tour	3. Educational tour to Hydel Power Plant at Bargi under Rani Avanti Bai Lodhi Sagar Project (Bargi Dam) organised for BBA, B.com Hons, M.A.(HRA) students
4. Organise symposium and lecture on various current issues and topics.	4. A symposium was organised on GST where CA Piyush Kapoor enlightened the students on different aspects of GST. • A lecture on Personality Development and Soft skills was given by Mr. Prashant Dubey. • An inspiring event " Faith- Believe in yourself" was conducted by Ms Anita Rawat Music Manager and Voice Artist of FM Fever 94.3 • Crash Course on GST was organised in collaboration with Department of Central Excise and GST. • Workshop on Start-up organised by Career guidance training and placement cell in which Mr. Manish Sharma & Mrs Preeti Mishra • Workshop on Networking and Linux operating system by Mr Anand Sharma on Basic functioning of Linux operating system as well its future.
5. To encourage faculty to participate in Seminars/Workshop and Conferences	5. 24 faculty members participated in various seminar workshop and conferences.
6. To improve academic excellence in university examination	6. Continues Evaluation of students is made by conducting CCE, unit tests to improve academic excellence in university examinations (see 2.11)
7. To conduct extension activities through NSS and NCC	7. As per the vision and mission of the college extension services were rendered.

	NSS camp was organised at village Khiriya Simara in which 48 NSS volunteers participated
	NCC camps were organised by 1 MP battalion in which 30 students participated in this camp. 14 students qualified B certificate and 12 students qualified C certificate examination.
	Constructive program like literacy rally was organized.
8. To render economic help to financially weaker students	8. The institution is proud to state that 38 financially weak students were given fees concession
9. Enrich library resources	9. There are more than 50599 text books and 2963 reference books in the library. Book bank, OPEL journal and news paper display reading room has been provided.
10. Increase participation of students in various extracurricular activities.	10. Inter class and inter college activities and annual social gathering was organized as per the academic calendar
11. To organize blood donation camp and mega health camp	11. A mega health camp was held with the joint collaboration of IMA Jabalpur in which 200 staff and students benefited.

* Attach the Academic Calendar of the year as Annexure II.

2.15 Whether the AQAR was placed in statutory body   Yes   ✓ No

Management ✓   Syndicate ☐   any other body ☐

Part – B:- Activities reflecting the goals and objectives of the institution

Vision and Mission of our institution

Vision – The construction of a world society based on knowledge, skills and human values.

Our institution has a vision to introduce new courses and reinforce existing ones within the frame work of college norms. We also aim to help students to understand the nature purpose and potential of higher education, it also envisages to teach students to use resources , to maximize their educational and personal potential, it inspires students to assume responsibility for their intellectual development, personal growth, well being and service to society.

Mission- The creation of an educated and cultured new generation for the world business and industry

It aims at:

1. To appreciate and employ different kinds of knowledge and experience, sophistication as the basis for critical analysis, synthesis and self examination.
2. To promote creative process and its role in human expression and activate the ability to make aesthetic judgments

To achieve greater heights in our vision and mission our institution has made continuous efforts beside regular academic activities; various programs are conducted in the institution.

Criterion – I

1. Curricular Aspects

1.1 **Details about Academic Programmes**

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	02	-	02	-
PG	03	-	01	-
UG	07	-	04	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	12		07	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.**2** **(i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options**
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	-
Annual	06

1.3 **Feedback from stakeholders*** Alumni [✓] Parents [✓] Employers [✓] Students [✓]
   (On all aspects)

   Mode of feedback   : Online [ ] Manual [✓] Co-operating schools (for PEI) [ ]

Please provide an analysis of the feedback in the Annexure III

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> **Syllabi are revised or upgraded through BOS of the various subject. See Annexure I**

1.5 Any new Department/Centre introduced during the year. If yes, give details.

At present the institution is functioning with sufficient departments for its current programs and needs. In future the institution is planning to introduce new departments in the new building as per the future needs.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
32	20	10	02	-

2.2 No. of permanent faculty with Ph.D. | 27 |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
10	Nil							10	Nil

2.4 **No. of Guest and Visiting faculty and Temporary faculty** | 10 |

2.5 **Faculty participation in conferences and symposia/workshop:**

No. of Faculty	International level	National level	State level
Attended	02	07	07
Presented papers	02	15	Nil
Resource Persons			

2.6 **Innovative processes adopted by the institution in Teaching and Learning:**

1. Topic beyond the syllabus have been covered as per the requirement of industries in terms upgrading students.
2. Problem solving and mind mapping technique is used.
3. Virtual teaching and learning method is adopted.
4. Evaluation procedure for students as well as faculties were adopted.
5. National Digital Library by IIT Kharagpur is made available to students for up gradation of knowledge.
6. Internship training / Industrial visit / Workshop
7. Classroom discussion
8. Inclusion of projects in the curriculum allows application oriented learning and interaction with industry.

2.7 **Total No. of actual teaching days** | 292 |

    During this academic year

2.8 Examination/ Evaluation Reforms initiated by
    The Institution (for example: Open Book Examination, Bar Coding,
    Double Valuation, Photocopy, Online Multiple Choice Questions)

> 1. Up gradation of quality of Marksheets.
> 2. Moderation of question paper is done on the day of examination to ensure greater confidentiality.
> 3. Bar code placed in the marksheet to maintain confidentiality.

2.9 No. of faculty members involved in curriculum
    Restructuring /revision/syllabus development

0	18	0

2.10 **Average percentage of attendance of students**

78%

2.11 **Course/Programme wise**
    Distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Pass %
B.COM	2448	87.4%
B.B.A	112	63.4%
BCA	60	73.3%
M.COM	218	88.4%
M.A(ECO	12	91.7%
M.A(HRA)	16	81.3%
B.ED	161	98%
B.COM.(Hon.)	102	86.3%

2.12 **How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning Processes:**

> - In the institution IQAC is the centre point from where the quality related activities both academic and non academic are coordinated.
> - Efforts have been made by IQAC to provide a conducive environment where a number of best practices can be transmitted.
> - At the beginning of the session plans were made by the IQAC cell related to teaching – learning. It also ensures that such plan is carried out within the stipulated time frame.
> - Efforts have been made to develop a system for promotion of academic environment including aspects like research, innovation and autonomous work.
> - Designing a feedback to collect information from stakeholders
> - Qualitative and Quantitative data related to both academic and non academic activities are collected by IQAC which helped in assessment of progress made by the institution
> - Benchmarks were laid down for stimulating academic environment in the institution.
> - Documentation of various programmes.
> - Preparation of Annual Quality Assurance Report(AQAR) according to the parameters laid down by NAAC.

2.13 Initiatives undertaken towards faculty development:

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	Workshop :-06
Others	06

2.14 **Details of Administrative and Technical staff:**

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	43	10	-	07
Technical Staff	02	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

- ➢ Guest lectures by eminent corporate members, faculties and scholars.
- ➢ Students were encouraged to write research papers and write articles and present them in seminar and conferences.
- ➢ Encouraged Faculty members to apply for major and minor research projects.
- ➢ Mentor- Mentee program was initiated for management students.
- ➢ Feedback was taken from the students for improvement in teaching learning.
- ➢ Lectures are organised by the Research Centre for Commerce and Applied Economics for research scholars on all aspects of research.
- ➢ The institutional library has been declared as the research library by the affiliating university Rani Durgawati Vishwavidyalaya.
- ➢ A workshop is organised every year for the research scholars of all fields to give them detailed information relating to process of research and data analysis. Students of the institution are also encouraged to attend it.
- ➢ The bibliography is made available by the institutional library on request.
- ➢ The faculty members are encouraged to publish papers in journals of national and international repute.
- ➢ Internship programs are organised for Under graduate and Post graduate students related to various jobs and self employment opportunities.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	Nil	Nil	Nil	Nil
Outlay in Rs. Lakhs	Nil	Nil	Nil	Nil

3.4   Details on research publications

	International	National	Others
Peer Review Journals	03	09	
Non-Peer Review Journals			
e-Journals	01		
Conference proceedings			

3.5 factor of publications Details on Impact

Range [1.22 - 5.96]   Average [✓]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations:

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students research projects *(other than compulsory by the University)*	Nil	Nil	Nil	Nil
Any other(Specify)	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.7 No. of books published   i) With ISBN No.   [02] Chapters in Edited Books   [ ]

                         ii) Without ISBN No.   [ ]

3.8 No. of University Departments receiving funds from

          UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

          DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ] DBT Star Scheme [ ]

          INSPIRE [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy

3.11 No. of conferences

Organized by the Institution

Level	International	National	State	University	College
Number					06
Sponsoring agencies					SELF

3.12 No. of faculty served as experts, chairpersons or resource persons 9

3.13 No. of collaborations International - National - Any other -

3.14 No. of linkages created during this year -

3.15 Total budget for research for current year in Lakhs:

From funding agency Nil From Management of University/College Nil

Total Nil

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	Nil
International	Applied	Nil
	Granted	Nil
Commercialised	Applied	Nil
	Granted	Nil

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College
	01					

3.18 No. of faculty from the Institution who are Ph. D. Guides 13

And students registered under them 39

3.19 No. of Ph.D. awarded under faculty from the Institution 07

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [ ]   SRF [ ]   Project Fellows [ ]   Any other [02]

3.21 No. of students Participated in NSS events:

University level [25]   State level [07]

National level [10]   International level [ ]

3.22 No. of students participated in NCC event

University level [ ]   State level [3]

National level [7]   International level [ ]

3.23 No. of Awards won in NSS:

University level [ ]   State level [2]

National level [ ]   International level [ ]

3.24 No. of Awards won in NCC:

University level [ ]   State level [ ]

National level [2]   International level [ ]

3.25 No. of Extension activities organized

University forum [ ]   College forum [1]

NCC [6]   NSS [1]   Any other [ ]

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

S No	Date	Name of the activity	Objective	Participants	Outcome of the activity
1	1/7/17	Cleanliness Campaign by taking oath	Creation of awareness on clean surroundings	All staff members and students	Commitment to keep Environment clean
2	2/7/17	Plantation of Saplings	Creation of Environmental awareness	All staff members and students	1500 sapling of fruits, trees were planted
3	12/8/17	Cleanliness Week	Cleaning Historical Monuments Madan Mahal Fort	All staff members and students	Emphasising the need for cleanliness in an ancient monuments
4	14/8/17	Plantation of Saplings	Plantation of sapling of Shady Trees at RDVV	All staff members and students	Protection of environment
5	20/8/17	Sadbhawna Diwas	Creating the feelings of National Intregation.	All staff members and students	Creating Social Empathy and sensitivity
6	3/9/17	Eye Donation Awareness Program	To inculcate Human Value	All staff members and students	Creating awareness about Organ Donation
7	8/9/17	Rally on the Occasion of World Literacy Day	Creating Awareness of being Educated	All staff members and students	Created awareness amongst the people on importance of Education
8	12/9/17	Participation in Cleaning Of Gajar Ghas in RDVV Campus	Removal of weeds	All staff members and students	In RDVV campus the program was organised and weeds were removed.
9	24/9/17	Cleanliness campaign at Gwarighat	Keeping Environment Clean	All staff members and students	Created awareness about conservation of Narmada

					River
10	2/10/17	Swachta Abhiyan	Spreading Message of clean surroundings	All staff members and students	Sensitisation on keeping the environment and surroundings clean
11	1/12/17	Nukkad Natak on occasion of AIDS Day	Spreading awareness on Prevention of Aids	All staff members and students	Spreading awareness among the community
12	16/12/17	Free Dental and Health Check up camp in college	Creating awareness about diseases of teeth and to maintain good health	All staff members and students	Created awareness about the dental health
13	16/12/17	Mega Health Camp Under the Banner of IMA Jabalpur	Enhancing Knowledge about maintaining good health	All staff members and students	Created aware about health and Nutrition issues
14	8/1/18	Awareness program for rural women in Villages	Rural women made aware of different matters related to hygiene and cleanliness	All staff members and students	Women were made aware about different forms of gender violence ,hygiene etc
15	12/1/18	Yoga day	Awareness of importance of YOGA to maintain good health	All staff members and students	Nation building and Health awareness relating to good health
16	25/1/18	District Level Voter Awareness	Awareness about the importance of Voting	All staff members and students	Voter awareness rally was organised and oath was taken by staff and students

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	118566sq	-	-	118566sqft
Class rooms	32	-	-	32
Laboratories	03	-	-	03
Seminar Halls	02	-	-	02
No. of important equipments purchased (1-0 lakh) during the current year.	137	03		140
Value of the equipment purchased during the year (Rs. in Lakhs)	-	40900	College Fund	40900
Others	-	-	-	-

4.2 Computerization of administration and library

Internet Facilities

An open internet access points have been setup in the whole campus to provide free Internet facility for students as well as staff.

The Internet bandwidth speed has been increased to 20 mbps by the setup of Jio-fi leased line with an SMS gateway through which a person gets an OTP sent by the system.

Software up gradation

The college website (www.gscollege.org) has been upgraded by the student survey system which has provided us with feedback given by the students.

The institution has subscribed to INFLIBNET to provide e-book facility to faculty members & students. A separate room is made available with 5 systems with Internet facility to access the e-library.

A separate MP-online tie-up has been done by our Institution for admission purpose, fee payment, examination form, enrolment form and other facilities for increasing the convenience of the student.

Regular maintenance / backup / messaging etc is done in regular basis.

IQAC System configuration

A computer system (HP/I5/windows 10.1 pro/4GB/4TB) with a UPS and a printer devices was purchased separately specially for IQAC related work.

Library system

The automation system of Library was expected to take much time but the hard work and dedication of the Library staff has made it complete.

The Institute has subscribed to INFLIBNET to provide e-book to the faculty members & students.

The digital library E-source has Journals, case studies subject books, CD's and Videos access through LAN & WAN.

The institution has agreed in principle with MP online to setup a separate MP online facility for admission purpose, fee payment.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	49687	4354763	912	199660	50599	4554423
Reference Books	2942	540327	21	8613	2963	548940
e-Books	234871	5750	25	150	234896	5900
Journals	42	63208	10	6900	52	70108
e-Journals	172545	5750	35	150	172580	5900
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	137	3	14	0	0	1	6	2
Added	03	01	0	0	0	0	0	0
Total	140	04	14	0	0	1	6	2

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

> Computer, Internet access, training to teacher and students and any other programme for technology up gradation (networking, e-governance) etc.

> Two day workshop on Computer Networking and Linux Operating System organised by Department of Computer Science and application. In cities workshop Mr. Anand Sharma provided information of various distributions of Linux operating system and future scope of operating system.

4.6 Amount spent on maintenance in lakhs:

i) ICT | 10.95 lakh |

ii) Campus Infrastructure and facilities | 25.83 lakhs |

iii) Equipments | 0.41 lakhs |

iv) Others | - |

Total: | 37.19 lakhs |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services.

- The IQAC cell of G.S. College of Commerce & Economics (Autonomous) in collaboration with the office of the Principal, the Registrar & other concerned departments inform the students about various support services which can be availed by the students. The cell from time to time releases information about various Govt. Schemes regarding student scholarships such as Mukhyamantri Medhavi yojna, scholarship for SC , ST and OBC students etc. The IQAC also takes up follow up with the concerned department in college to ensure that students are provided with the facilities.

- The IQAC cell also coordinates with the training and placement department to organise various programmes for enhancing the soft skills, employability, and personality development of the students. Experts from the corporate world as well as entrepreneurs from surrounding areas are invited to share the experience and knowledge with the students.

- IQAC cell uses the digital medium to reach out to the students by using messaging software(MYSMSMANTRA) by which all the students are kept updated with notice regarding classes, time tables, events,information related to examination through etc which the students can get information on their fingertips. The college also has a dedicated facebook page to reach out to students and other stakeholders through social media.

5.2 Efforts made by the institution for tracking the progression

- To track the progress of the students around the year the institution holds Continuous Comprehensive Evaluation, quiz, group discussion and management games. The results of these examinations are analysed closely to see the progress of the students.
- The students are regularly provided one on one feedback from the concerned faculties of different subjects and inform them about their strengths and weaknesses.
- The parents are also very important stakeholders in this process thus they are also kept regularly updated about the performance of their wards through parent teacher meetings.
- The parents are also encouraged to regularly visit college campus and interact with the principal and other faculties to share their concerns and suggestions which they feel are important for development of their children.
- The student are also provided with one to one doubt clearing sessions for specific subjects, For slow learners subject teachers coach such students in subjects in

- which they are weak such classes called remedial classes are organized for these students.
- The institution also conducts bridge courses for the students from science and arts background for making them well versed and familiar with basic concepts of subjects such as accounting, management, economics etc.
- The progress and competence of the faculty members is also judged through the analysis of results and they are also advised by the administration on the same.
- The students are encouraged to participate in inter class sports. A qualified sports officer looks after the sports activities and encourages the students to participate in inter-college sports events .Due to the efforts of the sports officer ,professor-in-charge of sports ,sports committee and the hard work put in by the students many of the students have participated in inter-university sports events ,national sports events ,some of whom have won medals .Various workshops, training programmes and events are organised to enhance the cultural activities which motivate students to participate in cultural events and maintain a healthy cultural environment in the institution.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
2955	294	-	

(b) No. of students outside the state

130

(c) No. of international students

Men

No	%
2565	79

Women

No	%
684	21

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1766	131	255	838	-	2990	1810	317	134	988	-	3249

Demand ratio   10:7   Dropout %   3

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- The institution provides library services through placement cell for competitive examinations in the form of books, journals and magazines. The college has subscribed to various magazines such as Competition Success Review, Pratiyogita Darpan, Chronicle, Master in current affairs, Careers 360 etc.
- The computer laboratory provides extra time for mock test for competitive examination to the students.
- Lecture by the experts are also organised for the students appearing for competitive examinations.

No. of students beneficiaries	320

5.5 No. of students qualified in these examinations

NET [Nil]   SET/SLET [Nil]   GATE [Nil]   CAT [Nil]

IAS/IPS etc [Nil]   State PSC [Nil]   UPSC [Nil]   Others [Nil]

5.6 Details of student counselling and career guidance

➢ The student counselling and career guidance cell was active during the year. The books were made available through career counselling cell to the students.

➢ On the request of the cell, a time slot was provided by the computer laboratory for their mock tests etc.

➢ One day workshop on entrepreneurship was conducted by Mr. Manish Sharma and Ms. Priti Mishra of **Incubation center Smart city limited** on 7th February 2018. On how to start up their own business and make proposals to get finance for starting their own business

➢ Swarozgar Mela was organized by the government in the campus of Mahakaushal College. The students of institution were encouraged to visit the same and the members of counselling and career guidance cell were present to guide them.

No. of students benefited	460

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Nil	Nil	Nil	Nil

8.8 Details of gender sensitization programmes

- Under the umbrella of Women's Empowerment Cell of the institution various programmes are conducted with gender sensitization in mind. While moulding student community to respect women an attempt is made to foster mutual respect and create a healthy environment for the peaceful co-existence of both boys and girls. The institution has a separate Women Empowerment Cell and Women Redressed Cell to deal the problems of girl students and lady faculty members.
- An awareness program on women safety was organised by the women empowerment cell. The SHO of nearest police station was invited to address the female students about POCSO act and other initiatives by the police department such as code red, dial 100 to ensure safety of women.
- The Women Empowerment Cell organised a three day program on creating awareness on " AIDS and its Prevention". Under this program various competition such as essay

writing, poster making, slogan and speech were organised. Also a general health check-up camp was organised for the students.

- A one day workshop on "Yoga and Meditation "was organised by Women Empowerment Cell. The students were told about simple yoga postures and mediation techniques to increase their concentration and improve their daily life style.
- A one day Workshop on "Art and Craft" was organised where the students were taught about making artwork and crafts by recycling waste materials for household and commercial use.
- The Women Empowerment Cell and the students visited the village Khiriya to create awareness among primary and middle school Girl students about self defence, health and sanitation etc.
- A one day workshop on" health awareness" especially on issue of women health, nutrition, hygiene and cleanliness was conducted where specialist doctors and gynaecologists shared useful information and tips with the girl students.
- One day competition on different arts and crafts such as preparation of greeting cards, preparing innovative items using recycling materials etc was conducted for the students.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 18   National level 06   International level -

No. of students participated in cultural events

State/ University level 33   National level   International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level   National level 02   International level

Cultural: State/ University level   National level   International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	38	108,080
Financial support from government	396	25,49,452
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [   ]   National level [   ]   International level [   ]

Exhibition: State/ University level [   ]   National level [   ]   International level [   ]

5.12   No. of social initiatives undertaken by the students [36]

5.13 Major grievances of students (if any) redressed:

Two complaints regarding scholarships were put up by the students on CM helpline for which the students were provided with the current status of their scholarship and their records were forwarded to appropriate authority for resolving the issue.

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> - **Vision**:- ' The construction of a world society based on knowledge , skill and human values.'
> - **Mission**:- ' The creation of an educated and cultured new generation for the world of business and industry.'

6.2 Does the Institution has a management Information System

> Every department has a representative / Teacher – in –charge who works closely with the IQAC. The IQAC ensures that all the data pertaining to the AQAR of the department, statutory bodies, clubs & cells is sent in timely on monthly basis to IQAC, we have following systems in our college:-
>
> - Computerized admission system, student data base management.
> - Computerized Library system
> - Tally / ERP system in the office
> - CCTV camera on campus
> - Wi-Fi facility at selected plans.
> - Messaging software for students.
> - Biometric attendance system for students and staff.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> - The curriculum is designed with the help of internal and external experts from academics as well as experts from industry and alumni to make courses globally relevant.
> - Involvement of maximum teachers in curriculum development at university level and college level.
> - Crash course on GST
> - Workshops are organized on syllabus designing and implementation.
> - Teachers are encouraged to participate in seminars, conformance and workshop on curriculum development by other colleges.
> - Teachers share their views on the curricular on regular basis on whets app group and via email.
> - For overall development there are other avenues and academic programs conducted by the college such as development programs for women, life-long learning and extension program, NSS, Outreach activities and academic festivals.

6.3.2 Teaching and Learning

- Learning experiences are enhanced by use of ICT tools, critical thinking, case studies and creativity.
- To strengthen overall teaching learning many departments have active associations which conduct programs (seminars, presentations etc.)
- E-database and free internet facility in the library as well as in departments.
- Remedial classes are arranged for slow learners and of different background students.
- Regular visits to Industries, research institutes etc. are arranged for students to give firsthand experience of industrial needs and technological advancement
- More CCTV terminals are installed for safety, security and monitoring.
- Bridge course, crash course and a number of value added lectures are conducted for teaching quality improvement.
- Feedback system from students from students is institutionalized to improve teaching and continuous improvement of students and teachers.
- Lectures by MOOCS.

6.3.3 Examination and Evaluation

- Summative and formative evaluation and examination reforms for overall continuous assessment of students
- Two internal written examinations (quarterly and half yearly) are conducted for 1st year and 2nd year students and evaluated within one week after completion of the exam.
- For semester examination a multi prolong approach is followed to abjectly assess the students. Some of the CCE weightage criterion are as follows:-
  a. Class test / seminar / assignments / discussions / tutorials / PPT presentation.
  b. Participation in feats organized in the college.
  c. Notice board preparation.
  d. Centralized CCE examinations.
  e. Discussions after lecture.
  f. Short quiz in class after every topic.
  g. Review of research paper, report writing etc.
- Unfair means committee evaluates cases of unfair means and makes an unbiased recommendation on punishment to be assigned on the basis of University prescribed guidelines. It has assigned on the basis of University prescribed guidelines. It has served as a deterrent to adopt unfair practice during the exam.

6.3.4 Research and Development

- The students are encouraged to select project themes which aim at focussing and resolving issues of the society or which have social economic relevance.
- Faculties are encouraged to avail facility of FIP-UGC for improving and advancing their qualifications.

- Teacher who are research guides in our research centres are guiding research scholars pursuing Ph.D. in the college.
- Faculties are prompted to attend and present papers at national / international conferences and seminars.

Publication of college magazine "Nirmana"		
	Paper Published	Workshop attended
International Journal / Conferences	05	
National Journal / Conferences	01	19
Book Published	02	

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Use of advanced technology is encouraged to make library services more effective and convenient like SMART LMS (Library software), Inflibnet (N-List), and Library OPAC & National Digital Library.
- All the required equipment as per the syllabus are purchased and made available to the students.
- In addition to the instruments prescribed by university, advanced equipment are purchased for promoting research.
- Reading room for students and teachers with computers latest Journals and News papers.

Details of No. Of Books/Journals/Magazines and ICT facilities in Library

TOTAL BOOKS	**53562**
Text books	**50599**
Reference Books	**2963**
E-Books	**234896**
Journals & Magazines	**52**
E-Journals	**172580**
Computers	**10**
CD/DVD	**132**

6.3.6 Human Resource Management

- Organization of training programme / workshops / conferences etc for human resource management.
- Use of computer technology for HR management.
- Distribution of administrative responsibilities through The Principal, Heads of Department, committee conveners and class coordinators.
- Faculty is provided financial support to attend conferences/workshops/FDP conducted outside the institution. For this purpose duty leave is also sanctioned.
- Presence of Active student council and staff council.
- Various committees like IQAC, Career Counselling and placement, sports, admission , cultural , examination etc. ensures the quality enhancement of human resource management.
- All decisions are taken in democratic way by calling regular staff meetings for teaching and non-teaching staff.
- Recognition of teaching and non-teaching staff having taking minimum leave.

6.3.7 Faculty and Staff recruitment

- Staff recruitment is done by taking necessary permissions from the management.
- UGC norms are followed strictly.
- Advertisements are plased in leading newspapers as and when there is need for new recruitments.
- A prescribed form is filled by the candidates & then screening of the application is followed by written test, an interview with selection committee consisting as college code 28.
- Classroom demonstration is also added in the selection procedure.
- Orientation program is conducted for new faculties and staff .
- Preference is given to those fulfilling basic requirements but also have additional qualifications.

6.3.8 Industry Interaction / Collaboration

- Industry interaction is integrated for all the courses.
- Field visits , industrial visits at state and national level.
- Collaboration with industries and other noted institutions to organise seminars, workshops and value added courses.
- The college expands its activities through collaborations with other universities, cultural visits and also student exchange programs for faculties and students.

6.3.9 Admission of Students

- Use of technology for making admission process effective, transparent and convenient to the students through online admissions.
- Senior students are also involved in the collection of admission forms, data compilation with the objective of acquainting them with the admission process.
- Merit basis criteria is used for the admission process. Students who have participated and acquired professional accolades at various levels in sports, co-curricular and extra-curricular activities are given weightage in admission according to the policies of government.

6.4 Welfare schemes for

Teaching Staff:-

1. Contribution towards staff provident fund.
2. Refund of fees for workshops/ seminars and paper presentation.
3. Fee concession for wards of employees.
4. Provision of maternity and paternity leave.
5. Flexibility in timings for child care.
6. Loan facility by 'कर्मचारी खण्ड स मिति' & upto Rs 30,000/-.
7. Contributory Provident Fund for Teachers appointed under College Code 28.
8. Group Insurance
9. Medical Allowance
10. City Compensatory Allowance
11. Salary advance to (UGC granted salary) faculty, if grant is delayed.
12. Fee concession to the children of teaching staff if admission in taken in the college.
13. On retirement an amount is given by Shiksha Mandal at the time of farewell.

Non-Teaching :-

1. Contribution towards Staff Provident Fund.
2. Fee concession for wards of employees.
3. Advance /loans for medical needs.
4. Staff welfare fund generated.
5. Loan facility by 'कर्मचारी खण्ड समिति' & upto Rs 30000.
6. Contributory Provident Fund for teachers appointed under College Code 28.
7. Group Insurance
8. Medical Allowance
9. City Compensatory Allowance
10. Maternity Leave
11. Salary advance to UGC Grant salary faculty, if grant is delayed.
12. Fee concession to the children of staff if admission is in taken in the college.
13. Uniform for Class IV Staff.
14. Bonus for Class III & IV Staff for extra work done.

Students:-

1. Basic medical facilities provided.
2. Free counselling session with the counsellor.
3. Mentor-Mentee schemes launched from time to time.

4. Fund created for helping economically disadvantageous students.
5. Scholarship for meritorious students, sports quota etc.
6. Counselling by the experts:
   a. At the time admission for course selection.
   b. Internship programme, selection of internship topic and organization.
   c. For Preparation of Project Report.
   d. Career Guidance Cell provides information relating to employment opportunities to the students for enhancing their employability.
7. Health Camps are organised by the institution under the supervision of visiting doctors and their team.
8. Fees concession to students who excel in sports and extracurricular activities.
9. Cash Prize and Medals for students securing positions in the University examinations, Sports and Cultural Competitions.
10. Fee concessions to poor boys.

6.5 Total corpus fund generated 1859612

6.6 Whether annual financial audit has been done ✓ Yes No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-			
Administrative	No		Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes ☐ No ✓

For PG Programmes Yes ☐ No ✓

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

- Alumni meet are conducted every year.
- Guest lecture are conducted through alumni.
- Online registration form is made available on college website.

- Alumni interact with the stakeholders namely teachers, non-teaching staff and present students and give their feedback about various criteria.

6.12 Activities and support from the Parent – Teacher Association

- Parent Teacher meetings are arranged department wise.
- Parents are made aware about the facilities and activities of the departments.
- Feedback is taken from parents. Based on feedback of the parents possible actions are initiated.
- Attendance is compiled every month and sent to the parents through SMS.

6.13 Development programmes for support staff

- Training activities like campus safety, use of fire extinguishers, lab safety etc. are conducted for support staff.
- Computer training is provided
- Support staff works as members of different committees under a senior staff member.
- The support staff are trained according to the needs of their departments.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- NSS unit of our college implemented some activities in the college and in the village where 7 day camp was organised.
- Organised lecture of experts on eco-friendly topics in NSS special camp.
- Tree plantation is done on regular basis.
- E-waste management, Biodegradable Urban waste management are done regularly.
- Use of renewable energy is promoted.
- Herbal garden has been initiated where medicinal herbs were planted.
- Plastic free zone campaign.
- Swachata Abhiyaan Campaign
- Cleanliness drive at college level.
- Awareness in classrooms and campus by putting up energy saving and save energy posters.
- Best out of waste project.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the Functioning of the institution Give details.

1.Necessary changes and updation of syllabus were made with approval from BOS for the year 2017-18.

2.To get greater flexibility towards purely academic development for enriching academic standards and excellence the institution got the autonomy which has been earned out of our continuous past efforts on academic performance, our capability of self governance and the kind of quality of education we offer.

3.The objectives were initiated for all the new courses and program for next academic year.

4.Problem solving, mind mapping, lecture aim discussion method, virtual teaching and learning method were adopted to enhance teaching and learning.

5.Barcode was used in the mark sheets to maintain confidentiality.

6.Various Medicinal Plants like Insulin, Black turmeric, Jimsonweed, Red Hogweed have been planted in the Herbal garden.

7.Inter class cultural competition was held in which students took part in large numbers.

8.Sports activities were organized for the faculties for the first time in the institution.

9. Crash course on GST was organized for the first time by Department of GST to enhance the knowledge of GST to the students.

10.CCTV cameras were installed in all the departments.

11.Counselling cell took charge in the campus where professional psychologists provide counselling to the students.

12.Orientation program was conducted to make the environment healthy and friendly among the students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Sr.No.	Date	Events
1	02 July 2017	बहुत ही हर्षोल्लास के साथ मिलकर किया पौधारोपण :- गोविंदराम सेकसरिया अर्थ वाणिज्य महाविद्यालय एवं जबलपुर विकास प्राधिकरण के संयुक्त तत्वाधान में आज 2 जुलाई को स्थान 41 नंबर स्कीम शताब्दीपुरम विजय नगर पर वृहद रूप में वृक्षारोपण किया गया जिसमें 1500 से भी अधिक podhe lagaye, कार्यक्रम में jda के अध्यक्ष डॉ. विनोद मिश्रा सर एवं GS कॉलेज के प्राचार्य डॉ. सुनील कुमार पाहवा जी के साथ साथ कॉलेज का पूरा स्टाफ, वरिष्ठ प्राध्यापक गण एवं राष्ट्रीय सेवा योजना व NCC के विद्यार्थियों ने साथ मिलकर भव्य कार्यक्रम को पूर्ण किया सभी ने काफी उत्साह के साथ कार्य को सफल बनाने में अपना पूर्ण योगदान दिया उन सभी का बहुत-बहुत आभार….
2	03 July 2017	Had a great and enjoyable experience during Tree Plantation by Dr. Sunil Pahwa(Principal) ,Dr. Vinod Mishra and all the other teaching and non teaching staff of our college.
3	18 July 2017	Orientation programme organised at our college for all the Ist Year students.
4	19 July 2017	Dr. Shubhada Pandey (Managing Secretary Shiksha Mandal, Jabalpur) addressed all the I[st] Year students.
5	26 July 2017	Symposium on GST organized by our college in which CA Dr. Piyush Kapoor addressed about GST
6	29 July 2017	NCC recruitment in our college done by our ANO Lt. Anurag Upadhyay under the Guidance of Principal Dr. Sunil Pahwa.
7	30 July 2017	Farewell party organized for B.Ed final semester students by their Juniors.
8	31 July 2017	Deep Prajwalan and Saraswati wandana.
9	15 August 2017	Celebration of 71th Independence day at our college Ex Justice D.M Dharmadhikari ji was our guest.
10	11 September 2017	पंडित दीनदयाल उपाध्याय जन्म शताब्दी वर्ष एवं स्वामी विवेकानंद के शिकागो उदबोधन के 125 वे वर्ष पर युवा भारत , नया भारत ऊर्जावान राष्ट्र संकल्प से सिद्धि की ओर के अवसर पर माननीय प्रधानमंत्री जी के उदबोधन का सीधा प्रसारण
11	15 September 2017	कॉलेज तथा बैंक ऑफ महाराष्ट्र द्वारा हिंदी दिवस का आयोजन किया गया
12	16 September 2017	Lecture on Personality and Soft Skills given by Mr. Prashant Dubey. Organised by Centre for Management Studies , Department of Management & Department of Computer Science . Under the Guidance of Dr. Mrs. Shubhada Pandey. And Dr. Sunil Kumar Pahwa.
13	16 September 2017	Mr. Prashant Dubey gave Lecture on Personality and Soft Skills
14	21 September 2017	Different Events like Rangoli,clay modelling, On Spot Painting , Collage, poster etc. organised in the college for Intercollege youth festival 2017.

15	27 September 2017	WELCOME FEST 2017 for B.Com(Hons),BBA,BCA students
16	28 September 2017	गोविंदराम सेकसरिया अर्थ वाणिज्य महाविद्यालय की *राष्ट्रीय सेवा योजना इकाई द्वारा आज जी.एस.महाविद्यालय के मेन हॉल (जमनालाल बजाज स्मृति सभागार)* मैं अभिमुखीकरण कार्यक्रम का आयोजन गया ,जिसमें *राष्ट्रीय सेवा योजना से जुड़ी तमाम विस्तृत जानकारी प्रदान की गई ,साथ उत्कृष्ट कार्य के लिए स्वयंसेवको को सम्मनित किया गया,वर्ष 2015- 16 में आज़ाद चक्रवर्ती,मनीष गुप्ता व अरविन्द लोधी व वर्ष 2016-17 में सुबेन्दु मन्ना व अमर चक्रवर्ती को प्रशस्ति पत्र व शील्ड से सम्मानित किया गया। इस कार्यक्रम की शोभा बढ़ाने के लिए हमारे बीच डॉ.सुनील पाहवा जी प्राचार्य जी.एस. कॉलेज, रानी दुर्गावती विश्वविघालय के कार्यक्रम समन्वयक डॉ.अशोक कुमार मराठे साथ ही उन्मुक्त इकाई के कार्यक्रम अधिकारी डॉ. देवांशु गौतम सर डॉ शरद रजक,डॉ.अशोक बेनर्जी (कार्यक्रम अधिकारी रा.से.यो), डॉ. सुनील देशपांडेय(वरिष्ठ प्राध्यापक),अंकुर तिवारी वरिष्ठ स्वयंसेवक उपस्थित हुए।
17	16 October 2017	Achievement of our NCC cadets 1.Pawan Kumar Patel (B.Com. Vth sem) Selected for all India National Shooting Championship. 2.Vikram singh yadav (B.Com. Vth sem) won silver madel(Shooting Competition) in TSC Camp ,New Delhi. 3.Himanshu Sharma (B.Com. IIIrd sem) won silver madel(Shooting Competition) in TSC Camp ,New Delhi . 4.Anshual Sonker (B.Com. IIIrd sem) won silver madel(Shooting Competition) in TSC Camp ,Gwalior
18	16 October 2017	WELCOME FEST 2017 celebrated in B.Ed.
19	10 November 2017	Satarkta jagrukta karyakram....Organized in our college
20	18 November 2017	Workshop on Women's safety by police department, (S.P:- Mr. Anuj Jain)civil line branch
21	28 November 2017	Inspiring Event on "Faith Believe in Yourself" by Miss Amita Rawat (Music Manager & Voice Artist) Fever 94.3 for BBA,BCA,B.Com Hons. and MA(HRA)First year students Organized by Dept. Of Management and Computer Application & Science.
22	01 December 2017	Inter College men Badminton champions
23	09 December 2017	Inauguration of newly constructed Ramp By Shri. D.M Dharmadhikari retd. Justice, Shri M.V Tamaskar , Dr. Smt.Shubhda Pandey Prabandh Mantri shiksha mandal M.P. shakha and Principal Dr. Sunil Pahwa in the presence of entire college staff
24	16 December 2017	A Mega Health Camp was held under the banner of IMA Jabalpur in association with the institution over 200 staff and students benefitted
25	27 December 2017	Crash course on GST organised by Shri Promod Agarwal IRS and Dept of Tax Procedure and Practice.
26	12 January 2018	Yuva diwas and Surya namaskar celebrated in our college

27	17 January 2018	*तीन दिवसीय शिविर का शुभारंभ* रेड रिबन क्लब के माध्यम से आज *दिनांक 16 जनवरी 2018 को प्रातः 10:30 बजे से GS कॉलेज के मुख्य सभागार में* रेड रिबन क्लब के कार्यक्रमों का शुभारंभ किया गया *एड्स बीमारी के लक्षण व उपाय विषय* पर निबंध एवं पोस्टर प्रतियोगिता का आयोजन किया गया जिसमें महाविद्यालय के 125 छात्र छात्राओं ने सहभागिता की
28	19 January 2018	जीवनशैली में बदलाव से अच्छा स्वास्थ्य प्राप्त हो सकता है* दिनांक 18 जनवरी 2018 को गोविंदराम सेकसरिया अर्थ वाणिज्य स्वशासी महाविद्यालय जबलपुर में *रेड रिबन क्लब* एवं *महिला सशक्तिकरण विभाग* द्वारा आज HIV पर कार्यशाला एवं पुरस्कार वितरण संपन्न हुआ कार्यक्रम का उद्घाटन डॉ. रोशनी पांडे कैंसर रोग विशेषज्ञ के मुख्य आतिथ्य डॉक्टर श्रीमती शुभदा पांडे प्रबंध मंत्री की अध्यक्षता डॉ.संजय मिश्रा ब्लड बैंक प्रभारी एल्गीन हॉस्पिटल विषय विशेषज्ञ तथा प्राचार्य डॉ सुनील कुमार पाहवा की उपस्थिति में हुआ.
29	25 January 2018	Oath taking ceremony on the occasion on National Voter Day.
30	26 January 2018	Celebration of 69th Republic Day in the college.
31	07 February 2018	Workshop on start-up organised by Career guidance training and placement cell in which Mr. Manish Sharma and Mrs. Preeti Mishra provided students with idea for a new startup
32	07 February 2018	Lecture on Tax planning.
33	08 February 2018	Workshop on YOGA by Women Empowerment Cell
34	10 February 2018	G.S. College won 2nd fr. Bogaert Memorial t10 tennis ball cricket tournament.
35	16 February 2018	Our Hon'ble PM shri. Narendra Modi ji addressed students about how to overcome stress during Exams
36	17 February 2018	Annual Cultural program Organised Puja and sanskritik karykram for staff of our college.By Shiksha Mandal M.P. shakha.In the presence of Dr. Mrs Shubhada Pandey and Dr. Sunil Pahwa
37	26 February 2018	Students of our college on industrial visited Richhai.
38	27 February 2018	Workshop on Networking and Linux Operating systems organised by Dept. Of Computer Science and Application .In this workshop Network and Hardware Engg. Mr. Anand Sharma provided information of various distributions of Linux Operating system and future scope of Operating system.
39	28 February 2018	Two day workshop on Computer Networking and Linux Operating System organised by Department of Computer Science and Application

40	07 March 2018	G . S. College Annual Sports Day 1 with the following Events for boys and girls: 1.Short Put 2.Long Jump 3.100 mts ,200 mts, 400mts Race
41	09 March 2018	Annual Social Gathering 2018
42	22 March 2018	Assist Prof. Dr. Sunil Deshpandey and two students Mr. Ankur Tiwari and Mr. Roshan Prajapati were Awarded in State level NSS Awards
43	24 March 2018	Our winners at Spandan organised by Gyan Ganga College
44	14 March 2018	Educational tour at Hydal Power Plant , Bargi under Rani Avantibai Lodhi Sagar project (Bargi Dam) organized for B.B.A. , B.Com.(hons.), And M.A.(HRA) students
45	21 June 2018	Celebrating World YOGA Day

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Best Practice-1
1. **Title:-** Garib Vidyarthi Kosh
2.**Objective of the practice:-**
To benefit the students so that they can continue their education without any financial problems.
3) Context:-
For the benefits of the students , college has started a practice of " Garib Vidyarthi Kosh" in which students can get the concession in their fees , so that they can continue their education without any hurdle and problem.
4) Practice:-
➢ The aim is to provide financial support to financially weak students and those students who excel in sports upto a maximum amount of Rs. 3500.
➢ The total of 38 students got this opportunity and the total concession amount was Rs. 99080
➢ Students from economically Backward families who desire to be educated have got the opportunity to persue their goals.

5) Evidence of success:-
38 students got the benefit and availed the concession in fees.

6) Problems encountered and resources required

It was difficult to trace those students who actually were from financially weak backgrounds.

Some students were not aware of such facility provided by the institute.

Best Practice –II

1) **Title**:- Gold medal provided to meritorious students.

2) **Objective of the practice**:- The aim is to motivate the meritorious students of the university by the institution to excel in academics.

3. **Context**:- As there are many meritorious students perusing education in different courses in different colleges affiliated to R.D.V.V. it was felt necessary to motivate them to excel in academics.

4. **Practice**:- Our Institution gives Five Gold Medals to the meritorious students which are as follows:-

a) Pannalal Baldua Medal is given to the B.com and M.Com final passed out students who get the first position in the institution.

b) Yashwant Dharmadhikari Medal is given to the student of M.Com Final year who achieved the first position in the university.

c) Yashoda Dharmadhikari Medal is given to the B.Com Final year female student to achieve the first position in the institution.

d) Govindram Sakseria Medal is given to the B.com and M.com final year student who get the first position in the university merit list.

e) Priyadarshan Dharmadhikari Medal is given to the M.A (Economics) final year students of the institution achieving the first position.

5. **Evidence of Success**:- The healthy practice started by the institution has motivated many students to pursue their academic goals.

6. **Problems encountered and resource required**:- As the merit list of toppers was not generated by R.D.V.V. on time it became difficult to give the medals to students well in time.

7.4 Contribution to environmental awareness / protection

- ✓ The campus was declared 'No Polythene zone'.
- ✓ Tree plantation was organised in the campus.
- ✓ A community camp was organised with the help of NSS where several activities were conducted on environmental awareness.
- ✓ Fused bulbs/ Tube lights were replaced by LED bulbs/ tube lights and it was decided to keep this practice alive.
- ✓ Lecture on Environmental Awareness and Importance of Recycling of Waste was also organised in the institution.
- ✓ The institution has developed a practice for maintaining and protecting the green environment existing in its campus.
- ✓ Institution has developed Herbal Garden with variety of Medicinal Plants
- ✓ Green and blue dustbin has been kept in all the corridors for collecting dry and wet garbage separately.
- ✓ Vermi compost pit, rain water harvesting system has been established in our institution.
- ✓ The institution periodically organises cleanliness drive in the campus where all the students and staff actively participate.
- ✓ Students and staff are encouraged to use public transport , bicycles and vehicle sharing

7.5 Whether environmental audit was conducted?   Yes ☑ No ☐

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

Strengths-

1. Oldest College of Commerce in the state and also having research centre offering PhD Course work in Commerce and Economics.
2. Qualified and dedicated faculty and non teaching staff.
3. The institution successfully maintains discipline among staff and students.
4. Well maintained computer laboratory and availability of ICT enabled learning resources.
5. The institute has developed beautiful green campus with variety of trees and herbal garden providing good ambiance for academic activities.
6. Well structured mentoring system.
7. Participatory management and autonomous institution having academic flexibility.
8. Healthy interaction between teachers and students.
9. Excellent library facilities with collection of books of all subjects as well as rare books on different areas of knowledge.
10. Coaching and facilities for sports and physical activities for promoting physical fitness and well being of the students.
11. Financial aid and fee concession for the economically weaker students and those who excel in sports.
12. Awareness programs and special input sessions organised on various social issues and recent developments by external subject experts throughout the year.
13. Central library having Inflibnet and digital library for the use of faculty.
14. Optimum utilisation of infrastructural facilities.

Weaknesses-

1. Mentor – Mentee system is still in the implementation process.
2. Limited international collaboration with other organisations and institutions.
3. No choice based credit system and value added Courses.

Opportunity-

1. Utilisation of language lab for improving communication skills of the students and preparations for competitive exams.
2. Submission of research projects and resource generation from central and state funding agencies.
3. Better scope for college – Industry- Community interface.
4. Registration of alumni association and utilising it for quality enhancement.
5. Developing collaboration for research and internship with premier institutions at national and international level.

Challenges-

1. Fund raising and mobilisation of resources.
2. Competition with other colleges offering similar courses.
3. Improving life skills of the students.

8. Plans of institution for next year

- To arrange for Guest lecture on different aspects of marketing.
- To teach students of management department how to analyse a case study.
- To train students in skit, drama, mime, dance and songs so that they would perform well in intercollege cultural competitions.
- To conduct different activities for promotion of Hindi.
- To arrange for startup conclave for the students of the institution.
- To train students so that they can perform extremely well in Mohan Rang Mahotsav.
- To teach students how to write a Book Review.
- To organize a workshop relating to employability skills for all students of the institution.
- To celebrate Vigilance Awareness Week.
- To organize consumer awareness program so that all the employees and students so that they become aware about their rights.
- To organize Surya Namaskar on the occasion of Swami Vivekanand Jayanti .
- Training and Placement Cell would organize student development programs.
- To promote student exchange program for National Integration.
- To organize open campus.
- To organize sports activities for teaching and non teaching staff.
- To organize guest lecture on varied topics of interest of students.
- To organize a mega health camp for benefit of staff and students.
- Computer Science Department will organise workshop on latest advancement in Computer Technology.
- To organize Industrial Tour for students.
- Field Exposure to Ghughua National Fossil Park for students to create Environmental Awareness.
- Arranging Technical Skill Development Program in collaboration with BRBRAITT (Bharat Ratna Bheem Rao Ambedkar Institute of Telecom Training).
- Planning to organize International and National Seminar and Workshops.
- Planning to organize Social outreach Program such as visit to old age homes, orphanages etc.

Dr. Shakti Prathaban
Coordinator
IQAC

Dr. Sunil Kumar Pahwa
Principal
Chairperson IQAC

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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission S

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Course wise Revision and Updating of syllabus

B.Com Year- I

Title of the Subject	Amendments introduced	Sections obliterated	Basis of change (Conceptual Clarity/ Knowledge Enhancement/ Skill Development)
Macro Economics	Modern Theory of Rent	Nil	Conceptual Clarity and Knowledge Enhancement

B.Com Year- II

Title of the Subject	Amendments introduced	Sections obliterated	Basis of change (Conceptual Clarity/ Knowledge Enhancement/ Skill Development)
Cost Accounting	Information about Institute of Cost Accountants of India and its courses	Nil	Knowledge enhancement and Skill development
Principles of Management	Introduction to prominent management institutes of India	Nil	Knowledge enhancement and Skill development
Indian Company Act	CSR Rules 2014	Nil	Conceptual Clarity and knowledge enhancement
Banking and Insurance	Procedure of Opening Bank Account/Deposit slips/Withdrawal forms/NEFT/RTGS etc.	Nil	Knowledge enhancement and Skill development
Foundation Course – English Language	Short Comprehensions	Nil	Knowledge enhancement

M.Com Semester- I

Title of the Subject	Amendments introduced	Sections obliterated	Basis of change (Conceptual Clarity/ Knowledge Enhancement/ Skill Development)
Advanced Accounting	Adjustment entries Accounting for fire and marine insurance	Nil	Conceptual Clarity / Knowledge Enhancement and Skill Development

M.Com Semester- III

Title of the Subject	Amendments introduced	Sections obliterated	Basis of change (Conceptual Clarity/ Knowledge Enhancement/ Skill Development)
Accounting for managerial decisions	Ratio Analysis	Nil	Conceptual Clarity and Knowledge Enhancement

G.S. COLLEGE OF COMMERCE AND ECONOMICS, (Autonomous),JABALPUR

Academic Calendar for the Session 2017-2018

Sr.No.	Date	Events
1.	02 July 2017	Tree Plantation
2.	03 July 2017	Tree Plantation
3.	18 July 2017	Orientation programme for 1st Year students.
4.	26 July 2017	Kargil Diwas
5.	26 July 2017	Symposium on GST
6.	29 July 2017	NCC recruitment
7.	30 July 2017	Farewell party for B.Ed final semester students.
8.	05 August 2017	Environmental Day
9.	15 August 2017	Celebration of Independence day
10.	08 September 2017	National Education Day
11.	11 September 2017	Sant Vinoba Bhave Jayanti
12.	16 September 2017	Lecture on Personality and Soft Skills
13.	21 September 2017	Intercollege youth festival 2017.
14.	27 September 2017	WELCOME FEST 2017 for B.Com(Hons),BBA,BCA students
15.	28 September 2017	NSS orientation Programme
16.	02 October 2017	Gandhi jayanti
17.	16 October 2017	WELCOME FEST 2017 For B.Ed.
18.	31 October 2017	National Unity Day & Sardar Vallabh Bhai Patel jayanti
19.	04 November 2017	Jamna Lal Bajaj Janam Diwas
20.	10 November 2017	Satarkta jagrukta karyakram
21.	15 Nov 2017 - 21 Dec 2017	Semester Examination & ATKT
22.	18 November 2017	Workshop on Women's safety by police department,

23.	28 November 2017	Event on "Faith Believe in Yourself"
24.	01 December 2017	Aids Awareness Day
25.	01 December 2017	Inter College men Badminton championship
26.	06 December 2017	Declaration of the time table for PG students (first sem.)
27.	09 December 2017	Inauguration of newly constructed Ramp
28.	16 December 2017	Mega Health Camp
29.	22 Dec 2017- 31 Dec 2017	Semester Break
30.	27 December 2017	Starting of PG first semester examination
31.	27 December 2017	Crash course on GST
32.	12 January 2018	Yuva Diwas
33.	17 January 2018	Activities of Red Ribbon Club
34.	19 January 2018	Blood Donation Camp
35.	24 January 2018	Shri. Kamalnayan Bajaj Birth Anniversary
36.	25 January 2018	National voter day
37.	26 January 2018	Republic Day
38.	30 January 2018	Mahatma Gandhi Death Anniversary
39.	07 February 2018	Workshop on start-up
40.	07 February 2018	Lecture on Tax planning
41.	08 February 2018	Workshop on yoga
42.	11 February 2018	Shri Jamna Lal Bajaj Smriti Diwas
43.	17 February 2018	Annual Cultural program
44.	21 February 2018	Declaration of the result of PG first semester examination
45.	26 February 2018	Industrial visit to Richhai Industrial Area.
46.	27 February 2018	Workshop on Networking and Linux Operating systems
47.	07 March 2018	Annual Sports
48.	08 March 2018	Declaration of the time table for UG students (first year)
49.	09 March 2018	Annual Social Gathering 2018
50.	24 March 2018	Martyr Shailendra Vikram Singh Birth Anniversary....
51.	14 March 2018	Educational tour
52.	02 April 2018	Declaration of the time table for PG students (Second sem.)
53.	09 April 2018	Starting of UG first year examination
54.	19 April 2018	Starting of PG second semester examination
55.	28 April 2018 -26 May 2018	Semester & ATKT Examinations
56.	21 June 2018	World Yoga Day

FEEDBACK FROM STAKE HOLDERS

The Institution has collected feedback from all stakeholders like Alumni, Parents, Employers and students through feedback forms. It has also carried out informal discussions with the stakeholders who have given constructive suggestions.

Feedback from Alumni:-

Frequent meetings with the Alumni and the information provided by the Alumni have been helpful while arranging for educational excursions environmental awareness programs. The alumni feedback was collected for all the UG and PG students.

Feedback from Parents:-

Parents too have played a very active role in pointing out the need for practical exposure to the students so that what is taught in the classroom could be understood better.

Feedback from Board of studies and Academic council:-

The members of the board of studies and Academic council too have taken great pains in studying every aspect of the curriculum by incorporating visits to industries, inclusion of practical aspects of subjects in the syllabus. The Board of Studies and Academic Council meets periodically and reviews different matters related to academic achievements of students, their performance Modifications are made in the curriculum based on their suggestions for academic excellence. Additions have been made in curriculum looking in the practical aspect and employability of the courses.
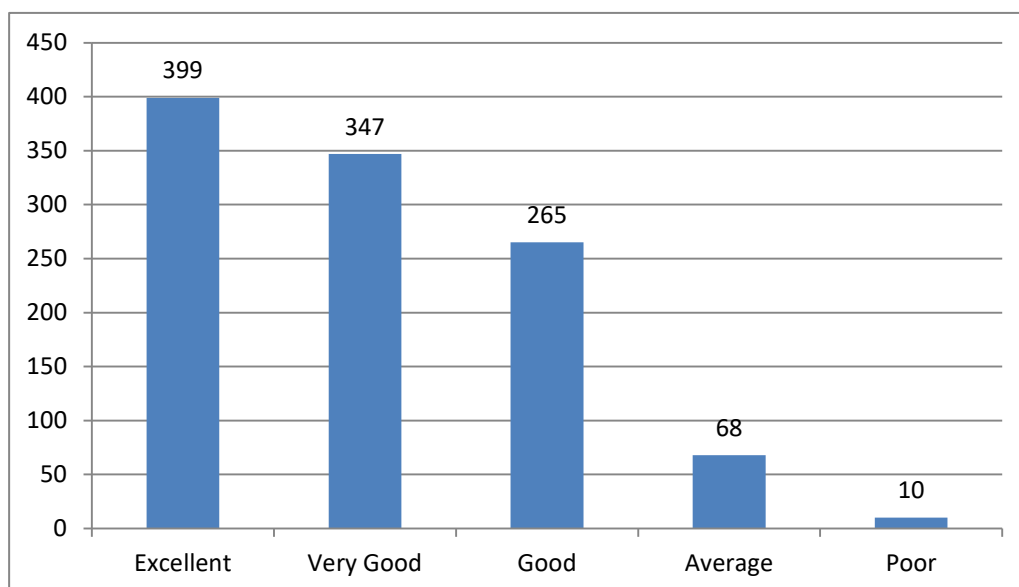
Feedback from Employers:-

Employers are also an important part of stakeholders; their valuable suggestions too have been inculcated into the curriculum. Students also have provided valuable suggestions due to which various student development programs and academic programs like crash course on GST, workshop on Networking and Linux Operating System was organised. There was also a feedback from the students related to visit industries and guest lecturers as a result of which guest lectures were arranged and industrial visits to Ricchai industrial area was organised.
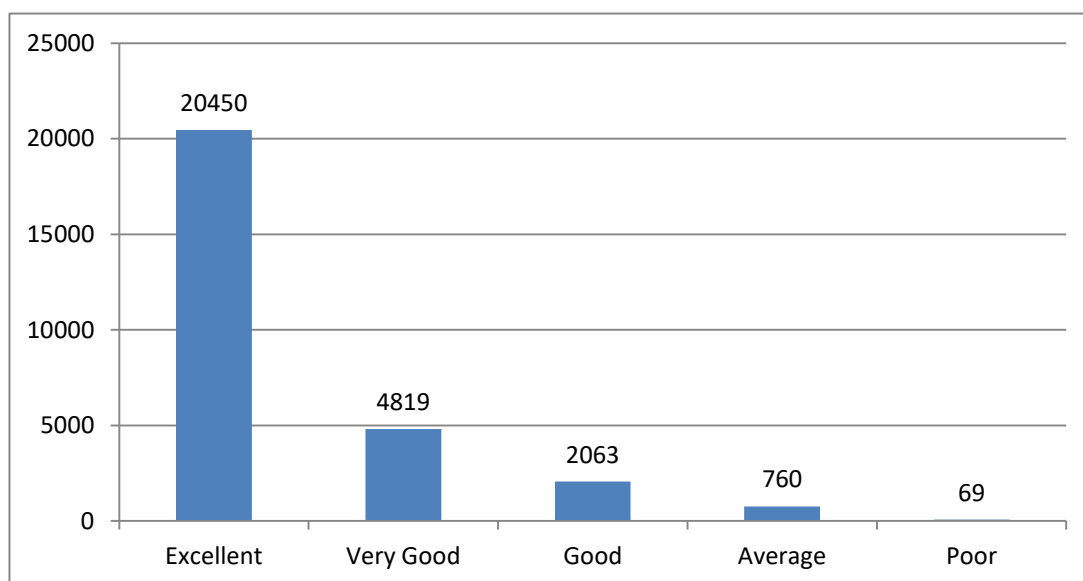
Feedback from Placements:-

The placement in-charge takes the feedback immediately after the recruitment from the HR team of the companies. So far the feedback conveys that, the students are well-prepared and present themselves with confidence. However, few of them lack confidence level because of their communication skills.

ALUMNI FEEDBACK 2017-2018							
Sr.No.	Particulars	Value given by Alumni					Total no of alumni
		Excellent	Very Good	Good	Average	Poor	
1	Curriculum	55	37	24	5	0	121
2	Extra Curricular	47	24	46	4	0	121
3	Infrastructure	39	36	32	10	4	121
4	Faculty	42	44	29	6	0	121
5	Library	50	40	20	11	0	121
6	Laboratory	37	40	36	8	0	121
7	Support Material	41	43	27	10	0	121
8	Training Placement	48	40	25	6	2	121
9	College recommendation	40	43	26	8	4	121
Overall		399	347	265	68	10	

		FEEDBACK 2017-2018					
Sr.No.	**Particulars**	**FEED BACK BY STUDENT**					**Total no of STUDENT**
		Excellent	**Very Good**	**Good**	**Average**	**Poor**	
1	Curriculum	2100	719	210	100	0	3129
2	Extra Curricular	2200	500	400	29	0	3129
3	Infrastructure	2300	400	150	250	29	3129
4	Faculty	2500	350	250	29	0	3129
5	Library	2000	700	300	100	29	3129
6	Laboratory	2350	380	199	200	0	3129
7	Support Material	2250	670	204	5	0	3129
8	Training Placement	2400	600	100	27	2	3129
9	College recommendation	2350	500	250	20	9	3129
Overall		20450	4819	2063	760	69	

PARENTS FEEDBACK 2017-2018							
Sr.No.	Particulars	FEED BACK BY PARENTS					Total no of parents
		Excellent	Very Good	Good	Average	Poor	
1	Curriculum	45	38	20	4	0	107
2	Extra Curricular	46	30	29	2	0	107
3	Infrastructure	43	27	26	9	2	107
4	Faculty	49	30	23	5	0	107
5	Library	35	32	30	10	0	107
6	Laboratory	34	31	37	5	0	107
7	Support Material	36	36	29	4	2	107
8	Training Placement	41	36	23	5	2	107
9	College recommendation	36	31	27	10	3	107
Overall		365	291	244	54	9	